



费用报销单

日期: 2023.8.11

报销人: 魏艳

部门: 质量部

预算编码:

| 序号 | 支出项目 | 具体事由 | 差旅费 | 车辆油费 | 车辆过路过桥费 | 运输费 | 办公费 | 福利费 | 工资 | 修理费 | 劳保费 | 招聘费 | 其他 | 合计 |
|--------|------|----------|-----|------|---------|--------|-----|-----|------|--------|------|-----|--------|--------|
| | | | RMB | RMB | RMB | RMB | RMB | RMB | RMB | RMB | RMB | RMB | RMB | RMB |
| 1 | 维修费 | 赞皇众合 | | | | | | | | 260.00 | | | | 260.00 |
| 2 | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | |
| 8 | | | | | | | | | | | | | | |
| 9 | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | |
| 11 | | | | | | | | | | | | | | |
| 17 | | | | | | | | | | | | | | |
| 18 | | | | | | | | | | | | | | |
| 19 | | | | | | | | | | | | | | |
| 20 | | | | | | | | | | | | | | |
| 21 | | | | | | | | | | | | | | |
| 22 | | | | | | | | | | | | | | |
| 23 | | | | | | | | | | | | | | |
| 24 | | | | | | | | | | | | | | |
| 25 | | | | | | | | | | | | | | |
| | | | | | | | | | | 260.00 | | | 260.00 | |
| 部门直属领导 | | 部门最高责任领导 | | 总经理 | | 集团责任领导 | | | 财务审核 | | 财务总监 | | | |
| | | | | | | | | | | | | | | |

我确认我已经了解并遵守公司报销政策

申请人: 魏艳

领款人姓名:

卡号:

开户行地址:

赞皇县众合汽车配件销售有限责任公司

0402023309300008255

中国工商银行河北省分行营业部赞皇分理处

赞皇众合8.11维修费

| 序号 | 零件名称 | 数量 | 服务补助 | 材料费 | 工时费 | 费用合计 | 备注 |
|----|------|----|------|-------|-----|---------|----|
| 1 | 维修 | 1 | | | 260 | 260 | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| | | | | 合计金额: | | ¥260.00 | |

编辑： 魏艳

审核：



批准：



